



EARLS COLNE PARISH COUNCIL PUBLICATION SCHEME (2026)

Class 1 – Who we are and what we do

Information to be published	Where available	Cost
Councillors and committees	Website / noticeboards	Free
Contact details for Clerk and members	Website	Free
Council office location	Website	Free

Class 2 – What we spend and how we spend it

Information to be published	Where available	Cost
AGAR and audit reports	Website	Free
Budget and precept	Website	Free
Financial Regulations	Website	Free
Grants awarded	Website	Free

Class 3 – What our priorities are

Information to be published	Where available	Cost
Annual Report	Website	Free

Class 4 – How we make decisions

Information to be published	Where available	Cost
Meeting timetable	Website / noticeboards	Free
Agendas	Website / noticeboards	Free
Minutes	Website	Free
Reports to Council	Website	Free

Class 5 – Policies and procedures

Information to be published	Where available	Cost
Standing Orders	Website	Free
Code of Conduct	Website	Free
Complaints procedures	Website	Free
Data protection policies	Website	Free
Financial Regulations	Website	Free



All other policies	Website	Free
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Class 6 – Lists and Registers

Information to be published	Where available	Cost
Asset Register	Website	Free
Members' Interests	Website / BDC link	Free

Class 7 – Services we offer

Information to be published	Where available	Cost
Parks and open spaces	Website	Free
Street furniture	Website	Free

Charging Schedule

- Printed copies: 30p per sheet
- Postage: at cost
- Electronic copies: Free

Contact Details

Parish Clerk

Earls Colne Parish Council

Village Hall, York Road, Earls Colne CO6 2RN

Telephone: 01787 224370

Email: clerk@earlscolne-pc.gov.uk

Signed: _____ (Chairman)