



EARLS COLNE PARISH COUNCIL GRANTS PACK 2026

1. Guidance Notes

- Projects must benefit Earls Colne residents
- Applications must include clear costings and supporting information
- Retrospective funding is not permitted
- Only one application per organisation per year (unless exceptional)
- The Council may request additional information before determining an application

2. Grant Awarding Policy

- Earls Colne Parish Council awards grants using its General Power of Competence
- Applications are assessed on merit, community benefit and value for money
- The Council will ensure fairness and transparency in decision-making
- Grants will not normally be awarded for ongoing operational costs
- Applicants must provide appropriate financial information
- All grant awards are approved by Full Council and recorded in minutes

5. Grant Application Form

Organisation Name

Contact Details

Project Title



Amount Requested (£)

Total Project Cost (£)

Other Funding Sources

Project Description

Community Benefit

Expected Outcomes



6. Post-Award Monitoring Form

Organisation Name

Grant Amount Received (£)

How was the grant used?

What outcomes were achieved?

Number of beneficiaries

Evidence provided (photos/receipts)

