

## Earls Colne Parish Councillor Annual Declaration of Compliance

### In accordance with the public trust placed in me, on all occasions:

- I act and will continue to act with integrity and honesty
- I act and will continue to act lawfully
- I treat and will continue to treat all persons fairly and with respect; and
- I lead and will continue to lead by example and act in a way that secures public confidence in the role of Earls Colne Parish Councillor.

### In undertaking my role:

- I have and will continue to impartially exercise my responsibilities in the interests of the local community
- I have not and will not improperly seek to confer an advantage, or disadvantage, on any person
- I have and will continue avoid conflicts of interest
- I have and will continue to exercise reasonable care and diligence; and
- I ensure and will continue to ensure that public resources are used prudently in accordance with my requirements and in the public interest.

### My General Conduct as an EC Parish Councillor:

- I treat other councillors and members of the public with respect.
- I treat local authority employees, employees and representatives of partner organisations and those volunteering for the local authority with respect and respect the role they play.
- I do not bully any person.
- I do not harass any person.
- I promote equalities and do not discriminate unlawfully against any person.
- I do not compromise, or attempt to compromise, the impartiality of anyone who works for, or on behalf of, the local authority.
- I do not disclose information: a. given to me in confidence by anyone b. acquired by me which I believe, or ought reasonably to be aware, is of a confidential nature, unless
  - I have received the consent of a person authorised to give it;
  - I am required by law to do so;
  - the disclosure is made to a third party for the purpose of obtaining professional legal advice provided that the third party agrees not to disclose the information to any other person; or
  - the disclosure is:
    - reasonable and in the public interest; and
    - made in good faith and in compliance with the reasonable requirements; and
    - I have consulted the Parish Clerk prior to its release.

- I do not improperly use knowledge gained solely as a result of my role as an EC Parish Councillor for the advancement of myself, my friends, my family members, my employer or my business interests.
- I do not prevent anyone from getting information that they are entitled to by law.
- I do not bring my role or ECPC into disrepute.
- I do not use, or attempt to use, my position improperly to the advantage or disadvantage of myself or anyone else.
- I do not misuse ECPC resources.
- I will, when using the resources of the ECPC or authorising their use by others:
  - act in accordance with the ECPC requirements; and
  - ensure that such resources are not used for political purposes unless that use could reasonably be regarded as likely to facilitate, or be conducive to, the discharge of the functions of the ECPC or of the office to which I have been elected or appointed.
- I undertake Code of Conduct training provided by ECPC
- I cooperate with any Code of Conduct investigation and/or determination.
- I do not intimidate or attempt to intimidate any person who is likely to be involved with the administration of any investigation or proceedings.
- I comply with any sanction imposed on me following a finding that I have breached the Code of Conduct.
- I register and disclose my interests.
- I do not accept gifts or hospitality, irrespective of estimated value, which could give rise to real or substantive personal gain or a reasonable suspicion of influence on my part to show favour from persons seeking to acquire, develop or do business with the ECPC or from persons who may apply to the ECPC for any permission, licence or other significant advantage.
- I register with the Parish Clerk any gift or hospitality with an estimated value of at least £50 within 28 days of its receipt.
- I register with the Parish Clerk any significant gift or hospitality that I have been offered but have refused to accept.

**With specific reference to my role as an Earls Colne Parish Councillor**

- I have read and agree to adhere to all Earls Colne Parish Council Policies
- I have read and agree to adhere to the Earls Colne Parish Council Protocols & Guidance Handbook.